

# New Standing Order Instruction

<b>To:</b> <i>(please enter the name of your bank)</i>		<b>Bank</b>
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Please set up the following Standing Order and debit my/our account accordingly. This instruction **replaces** any existing Standing Order in favour of the Barnes Literary Society.

## 1. My/our account details

Account holder(s)  <i>Please enter name(s) as shown on your account</i>	
Account number <i>(8 digits)</i>	

Account holding branch	
Branch address	
Sort code <i>(6 digits)</i>	

## 2. Payee details

Name of payee	<b>Barnes Literary Society</b>
Payment reference <i>(Barnes Literary Society to complete)</i>	
Bank and branch	<b>HSBC – Barnes SW13</b>
Sort code	<b>40-01-09</b>
Account number	<b>51216945</b>

## 3. About the payments

Frequency of payments
Amount of first payment Date of first payment
Amount of next payment Date of next payment

## Single Membership

<b>Yearly</b>
<b>£25 Immediate</b>
<b>£25 1<sup>st</sup> October 2012</b>

**Please make subsequent payments of £25 on 1<sup>st</sup> October each year until further notice**  
*(payments will be made until you cancel this instruction)*

## 4. Confirmation

Customer signature(s)

Date	